Gymnastics Ontario

Technical Rules and Regulations

Section B

Voting and Election Procedures

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Voting Procedures – Technical Assemblies

Technical Assemblies occur a minimum of annually in June of each season.

Mandate
- Ô to approve changes to the Technical Rules and Regulations governing the specific discipline in Ontario
- Ô to provide input and recommendations regarding athlete, coaching and judging programs
- Ô to elect the Program Committee members

Composition
- Ô one representative from each Gymnastics Ontario member club with athletes registered in the competitive discipline will receive voting privileges
- Ô all members of the Program Committee (non-voting unless acting as club rep)
- Ô the discipline specific Program Manager

Quorum
- Ô Twenty percent (one twentieth) of the number of overall clubs in each discipline shall constitute a quorum to conduct business.
- Ô Motions may not be decided upon if quorum is not present.

Voting Procedures
- Ô Each individual will register upon entering the Assembly venue.
- Ô Club voting delegates will receive one or more voting cards, colour-coded to represent the level of athletes at their club (ie. National, Provincial, Interclub) that have been registered with Gymnastics Ontario for that season. Voting delegates may only vote on motions that affect the voting card that they carry (ie. National, Provincial, Interclub). The entire Assembly will vote on joint/general motions that affect all streams.
- Ô Any voting delegate who needs to leave during the Assembly must return their voting card to the Program Manager (or designate) or complete a Proxy Form to pass their voting card to another club representative.
- Ô Notification must be given to the Program Manager (or designate) if a voting delegate must leave the room at any time during the Assembly to ensure accuracy in the counting of votes.
- Ô If, after 3 voting attempts, the number of votes do not balance with the registered list, but there is a quorum, the Assembly will continue and the actual vote count will be recorded in the minutes of the meeting.

Procedures

The following is the process for the discussion of motions:
- Ô The mover of a motion speaks first.
- Ô The Program Committee may respond with a clarification/interpretation/position.
- Ô Voting Delegates (excluding the mover) who wish to speak are permitted to speak only once to each motion.
- Ô The mover of the motion speaks last.

Ô Voting occurs.

Proxy Voting
Ô If attendance at the Technical Assembly is not possible, clubs are encouraged to have their voices heard by giving their proxy to another club who will be in attendance.
Ô A proxy form must be completed, signed by the club conceding the vote and submitted to the Program Manager prior to the Assembly or on-site during registration.
Ô Proxy voting cards will be issued based on the level of athletes at the club who cannot attend. There are no exceptions to these stipulations.
Ô Any club representative may carry a maximum of 2 proxy votes for clubs unable to attend.

Nomination of Technical Committee Members

Nominations:
i) A call for nominations will be circulated to the membership at least 30 days prior to the election.
ii) The Program Manager and Committee Chairperson will accept all nominations properly submitted and ensure that the nominees have consented to run for office.
iii) The Program Manager will circulate the slate of nominees to the membership at least 7 days prior to the Technical Assembly.
iv) Nominations will also be accepted from the floor at the Annual Assembly.
v) Voting for each office will occur independently.
vi) The Program Manager/Committee Chairperson (or designate) will conduct the election and ensure that all proper processes are followed including:
a) election by secret ballot
b) ensuring scrutineers are properly instructed as to their duties
c) conducting re-votes as necessary (as in the case of ties or candidates not achieving a majority vote)
d) allowing the opening of nominations from the floor. A motion may be made by any voting member and will pass with a 2/3 majority vote. The Program Manager/Committee Chairperson (or designate) will include any such nominations in the election process
e) allow all candidates to speak, or be spoken for if not in attendance

Election Procedures:
i) Each voting member will be given 1 ballot for each of the number of votes they hold for each round of elections.
ii) A candidate must receive a majority of the votes cast to be elected (i.e. 50 of possible 99)
iii) In the event that a candidate does not receive a majority of the votes cast, the candidate receiving the lowest number of votes will be dropped from the ballot on the subsequent round and a new vote will be held. This process is repeated until a candidate receives a majority of the votes cast.
iv) Where more than 1 Member-at-Large position is being elected this process is repeated until all positions are filled.

Voting Procedures – Program Committee Meetings

- Ô All elected members are entitled to one vote (including the Chairperson).
- Ô A majority of the committee members must be in attendance to form a quorum.
- Ô A quorum must be present to complete any business of the Committee.
- Ô Unless otherwise stipulated, questions arising at any meeting shall be decided by a majority of legal votes cast.
- Ô In case of an equality of votes in any matter, the chairperson will be entitled to cast a second and deciding vote.
- Ô The Program Manager is an ex-officio member of the Committee.
- Ô Proxy votes are not permitted.

Conflict of Interest

The following procedures are intended to govern the handling of potential conflict of interest by committee members during the course of a meeting.

- Any member recognizing a conflict of interest must divulge the nature of the conflict of interest to the group. Such individual should not vote or use his/her personal influence on the matter.
- Where it appears that the issues discussed by the committee may involve an individual with a conflict of interest, the individual with the possible conflict of interest should remove him/herself from the meeting during discussion on the topic.
- Individuals may request that their declaration of possible conflict of interest be recorded in the minutes.
- The foregoing requirements do not prohibit the individual from briefly stating his/her opinion on a matter or relevant answering questions.

Replacing Committee Members

Replacing a Chairperson of a Program Committee When the Term is Incomplete:

i)   A member of the present Program Committee may fulfill the position for the remainder of the term (provided there is consensus among committee members). The position would then be on the slate for nominations at the next appropriate Program Assembly.

ii)   In the event that a present Program Committee member does not assume the position then the Program Manager will fill the position until the next election. . The position would then be on the slate for nominations at the next appropriate Program Assembly.

iii)   In the event that a member of the present Program Committee assumes the position of Chair, the Program Committee may readjust portfolios to compensate for the vacancy as appropriate.

iv)   A vacant position on the Program Committee may only be filled through an election process and will be on the slate for nominations at the next appropriate Program Assembly.

Filling a Chairperson of a Program Committee or a Committee Member Position When None is Elected

i.) In the event that the Chairperson position is left vacant after an election (no candidates run for the position) then the Program Manager will fill the position until the next election. The position would then be on the slate for nominations at the next appropriate Program Assembly.

ii.) In the event that a committee position (other than Chairperson – see above) is left vacant after an election, the Program Committee may readjust portfolios to compensate for the vacant position as appropriate.

iii.) A vacant position on the Program Committee may only be filled through an election process and will be on the slate for nominations at the next appropriate Program Assembly.

Replacing a Committee Member When the Term is Incomplete:

i) The Program Committee may readjust portfolios to compensate for the vacancy as appropriate.

ii) A vacant position on the Program Committee may only be filled through an election process and will be on the slate for nominations at the next appropriate Program Assembly.