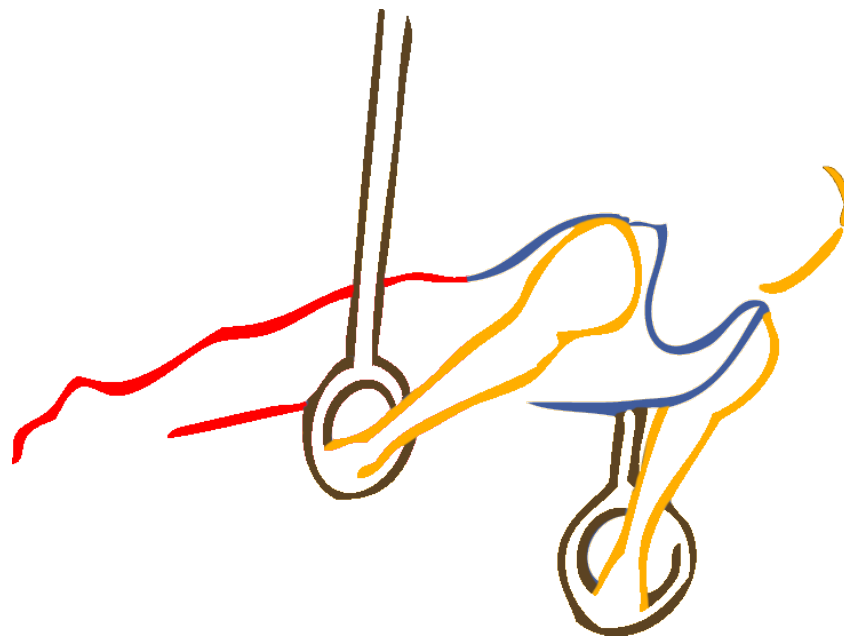




2021-2022

MEN'S ARTISTIC TECHNICAL RULES AND REGULATIONS

SECTION G: JUDGING POLICIES AND GUIDELINES



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1. GENERAL

A. Expectations of Ontario Judges

1. A Judge must be a member in good standing of Gymnastics Ontario in one of the following membership categories:
 - MAG Provincial Judge
 - MAG National Judge
 - MAG FIG Judge
2. A Judge must be well qualified, understand techniques, and know the rules of judging, thoroughly.
3. A Judge, through reasonable and prudent means, including clinics, must keep his/her judging knowledge current (i.e. obtaining and thoroughly reading a current copy of the Code of Points, provincial modifications and interpretations).
4. A Judge must be thoroughly prepared for each judging assignment.
5. A Judge must know specific meet assignments with regard to type of competition and competitive categories.
6. A Judge must appear in standard uniform at the competition site; on time for the Judges' meeting
7. A Judge must be a cooperative member of the assigned judging panel.
8. A Judge must be aware of, and adhere to, the requirements as set out in the current Men's Artistic Technical Rules and Regulations.
9. A Judge must aim towards a goal of perpetual objectivity.

B. Ethics

1. A Judge's conduct must demonstrate professionalism and responsibility to the sport and must promote respect for the individual Judge and Gymnastics Ontario.
2. As a member of a system that is not just provincial but universal, there is an obligation by every Judge to maintain the highest standard of ethical conduct and personal and professional integrity.

C. Rules and Conduct

1. A Judge must be completely unbiased.
2. A Judge must avoid meets where personal prejudice for/or against an athlete(s) exists.
3. A Judge must at all times act professionally and must not discredit Gymnastics Ontario.
4. A Judge must never be over-officious.
5. A Judge must not criticize or attempt to explain other officials' judgements or decisions to any coach, team or affiliate.
6. A Judge must give his/her best efforts at every meet judged.
7. A Judge must treat athletes, coaches, other Judges, volunteers, and spectators with respect, and in so doing, encourage reciprocal treatment.
8. A Judge must be alert at all times and produce a score quickly and accurately. He/she must have a basis for the score derived and be prepared to rationally explain/support such a score.
9. A Judge must refrain from derogatory remarks and/or outward, non-verbal expressions regarding performances, scores, or protests.
10. A Judge must not accept any compensation, remuneration, or gift (other than the prescribed honorarium and expenses) that might be considered to compromise his/her impartiality.
11. A Judge must not engage in any conduct, which results in the delay or interruption of an event.
12. A Judge must not engage in any conduct, which suggests impropriety.
13. A Judge must not speak to the media on behalf of Gymnastics Ontario without official permission.

D. Professionalism

1. Non-attendance at meets:

A Judge shall honour his or her commitment that they have made by contacting the Judge Coordinator if they are unable to attend their duty.

2. Late for meets:



The meet is considered to begin at the published time of the Judges' meeting. Each Judge is a member of a judging "team" or panel, and it is in the best interest of the entire panel to arrive on time and be prepared to participate in the Judges' meeting. The Judging Chairperson may remove certification of any Judge who consistently fails to arrive on time. The Judge may appeal the decision of the Judging Chairperson by submitting a written explanation to the Judging Chairperson.

3. Judging commitment:

Each new season, Judges who are members in good standing of Gymnastics Ontario, will receive a Judges' Sign-up form. The Judging Coordinator must be informed if a Judge is unable to attend a competition that he/she has signed up for. It is the responsibility of each Judge to find a replacement Judge of the same level or higher, for any panel that he/she has been assigned to if he/she is unable to Judge. The Judge must also inform the Judging Coordinator, and be given approval, of any changes made.

E. Code of Ethics and Rules of Conduct

It is the responsibility of all Gymnastics Ontario members to be aware of the Gymnastics Ontario By-Laws and Policies, available on the Gymnastics Ontario website: <https://www.gymnasticsontario.ca/policy/>

All Gymnastics Ontario Members are required to abide by the **Abuse Policy** and the **Code of Conduct and Ethics Policy**, and report any violation of them as per procedure in place.

2. EXPENSES

A. Men's Artistic Judging Honorariums

1. The Judge's meeting will be scheduled to commence thirty (30) minutes prior to the start of the specific warm-up scheduled time; this is when the Judge's honorarium will commence.
2. The conclusion of the Judge's honorarium is fifteen (15) minutes after the scheduled time of the last competitor.
3. The Judge's honorariums and number of hours the Judges are paid for each session in a meeting are determined by the schedule provided by the Gymnastics Ontario Men's Judging Coordinator and the Men's Program Manager.
 - Judges are to be paid for the number of hours they were scheduled to Judge, regardless if a session ends earlier than scheduled.
 - If the last competitor were to compete their routine more than fifteen (15) minutes after the competition's scheduled competition time, the Judges shall be entitled to an additional honorarium of no less than one half hour for each thirty (30) minute period that the meet exceeds the scheduled competition time, regardless of the circumstances.

Judging Level	Level 1	Level 2	Level 3	Level 4	National	Brevet
Hourly Rate	\$11	\$13	\$15	\$18	\$22	\$25

4. All Judges' expenses, for all competitions, are to be paid by the host club.

B. Travel Expenses

1. **Judges in a Dual Capacity:**
 - Judges in a dual capacity at a competition are the ones that are attending the competition also as a Coach or as an Athlete.
 - A Judge in a dual capacity as a Coach is not eligible for mileage reimbursement.

- A Judge in a dual capacity as an Athlete who Judges two (2) consecutive sessions or more in the same day will be reimbursed for half of their travel mileages costs.
- A Judge in dual capacity as an Athlete who is capable of travelling together and who choose not, will not be eligible for mileage.
- A Judge in dual capacity who Judges three-quarter or more of the competition are eligible for accommodation.
- A Judge in a dual capacity is not eligible to charge per diems for meals.

2. Mileage:

Mileage for Judges who carpool is \$0.35/km. All other mileage is claimed at \$0.30/km.

There is no minimum number of kilometres needed before reimbursement is made.

For distances over fifty (50) kilometres one way, Judges who are capable of travelling together and who choose not to will receive gas reimbursement only with submission of the original receipts.

3. Flights and Related Expenses:

Flights may only be requested for travel of over 320 kilometres one (1) way and must be approved by the Men's Artistic Program Manager before a flight is booked. The host club is obligated to pay for parking and mileage to and from the airport, to a maximum of \$30.00/Judge only if the expense was approved by the Gymnastics Ontario Men's Artistic Program Manager in advance and only after original receipts have been submitted to the Meet Director.

4. Bus or Train Fare:

Travel expenses for bus, subway or train fare to and from the competition site will be paid by the host club only if the expense was approved by the Gymnastics Ontario Men's Artistic Program Manager in advance and only after original receipts have been submitted to the Meet Director.

5. Taxis:

Taxi expenses will only be reimbursed by the host club when the host club does not provide transportation for a Judge from the airport, bus terminal, train station to the hotel and/or the competition site or from



the hotel to the competition site and only after original receipts have been submitted to the Meet Director.

C. Meals

1. Meals, or a per diem, must be provided for Judges at competitions (a continental breakfast, lunch and dinner for full day competitions and for ½ day meets, held in the evening, Judges must be provided with dinner prior to the competition).
2. The Gymnastics Ontario meal per Diem rates are:
 - Breakfast (\$15.00/day) can be claimed only if the Judges meeting begins at 9:00am or earlier.
 - Lunch (\$15.00/day) can only be claimed if judging consecutive session spanning over the lunch period.
 - Dinner (\$20.00/day) can only be claimed if judging sessions scheduled to finish at 6:00pm or later

Exceptions can be granted for Judges travelling longer distances on the same morning/evening of the meet. These exceptions must be pre-approved by the provincial Judge coordinator

D. Accommodation

1. For a distance over 100 kilometres one (1) way, a Judge should receive one (1) night accommodation when judging a two (2) day competition.
2. For distances over 200 kilometres one (1) way, two (2) nights accommodation should be provided for individuals judging a two (2) day competition.
3. For distances travelled over two hundred (200) kilometres one (1) way, for a one (1) day meet, Judges should receive at least one (1) night accommodation.



E. FIG Judge's Course

1. If funds are available, Canadian Brevet Judges and Canadian Brevet Judge candidates who successfully pass the FIG course exam might be eligible for partial reimbursement if all the following criteria are met:
 - Must be currently registered member in good standing at Gymnastics Ontario in the national Judge (candidates) or FIG Judge (Brevet) membership categories.
 - Must have judged a minimum of 2 Provincial competitions per season (8 per Olympic cycle)
 - Must have acted as an Apparatus Head Judge or Competition Chair Judge

3. MEN'S ARTISTIC JUDGING REQUIREMENTS

A. Judging Panels for all Gymnastics Ontario Sanctioned Competitions

1. The number of Judges per panel:

Three (3) Judges must be secure per apparatus for sessions where athletes compete on Provincial levels 1 to 5 or Elite levels 3 and 4.

Four (4) Judges must be secure per apparatus for sessions where athletes compete on National Open, Junior or Senior categories.

In extenuating circumstances, the decision to assign fewer Judges per panel than stated above, but no less than two (2) Judges per apparatus, will be left up to the Judging Coordinator and the Judging Chair.

2. Scoring:

When an electronic scoring system is not used:

- When there are two (2) Judges per panel, the scores will be averaged.
- When there are three (3) Judges per panel, the scores will be average and truncated at the third decimal.
- When there are four (4) Judges per panel, both the lowest and highest scores will be removed and the remaining two (2) scores will be averaged.

3. Assignments:

The Judging Coordinator will make up the judging panels for all Gymnastics Ontario sanctioned competitions.

- The Judging Chair will give final approval of judging panels.
- The Judging panels may not be changed without the approval of the Judging Chairperson.
- If the Judging Chairperson is not available, then changes must be approved by the Chair of the Competition Jury (CCJ).



B. Uniforms

The only acceptable judging uniform for all Gymnastics Ontario competitions, will be a dark-blue suit, white shirt and tie or scarf, as well as an appropriate footwear.

C. Judging Assignments

1. Level of Judging Responsibility:
 - Provincial Level 1 and 2 may judge provincial stream categories only.
 - Provincial Level 3 and 4 may judge both provincial and National / Elite stream categories.
 - The Chairman of the Competition Jury must be at least a National level Judge.
 - The Head Judge of an event must be at least a Provincial Level 3 Judge. In some cases, a Provincial 3 Judge will be assigned as Head Judge and a National or FIG Judge will be on the same panel. The National or FIG Judge will evaluate the performance of the Head Judge and relay the performance to the Judging Chairperson.
2. National / Elite Stream Competitions:
 - Judges will be selected beginning with the most qualified Judges (i.e. starting with FIG and continuing down to Provincial Level 3).
3. Elite Canada, Eastern Championships, and Canadian Championships Competitions:
 - Selection, as made by the Men's Judging Chairperson, will be based on:
 - The number of years a Judge has been active as a Provincial Level 4, National or FIG Judge
 - The Judge's attitude and conduct
 - Judging record (must have judged minimum two (2) competitions and Ontario Championships that year or have coached juniors or seniors at Ontario Championships)
 - A rotational basis in fairness to all eligible Judges.



Judging Level	Level of Observation
Level 1	Provincial Stream Observation
Level 2	Provincial Stream Observation
Level 3	Provincial, National, and Elite
Level 4	Provincial, National, and Elite
National	As per GCG requirements
FIG	As per GCG requirements

D. Judging Records

- Every Judge must bring his/her judging record to all competitions to be signed by the Chairman of the Competition Jury.
- At the end of each season, a copy of the Judges' record must be submitted to the Judging Chair. (A copy of the Judging Record Form is included in this manual.)

E. Gym Observation Hours

Gym Observation is an important and integral component of maintaining a judging level in Ontario:

1. All Judges are required to observe in a gym setting, with the following objectives in mind:
 - Nourish on-going communication between coaches and Judges
 - gain full understanding of component parts of skill development, technical execution, training plans and move identification
 - encourage Judges to observe all events and varying levels of athletes
 - encourage Judges to interact with coaches (question, comment and learn from each and every experience)
 - solidify theory and expectations as outlined in the Code of Points
 - supplement judging experience through "hands on" observation



2. Judges must request permission to visit a club. You should find out the level of the athletes training, their schedule, what apparatus they will be training and whether they will be working routines.
3. Bring the Code of Points and any other support material you may need.
4. Judges are encouraged to initiate dialogue with coaches, asking questions and being receptive to answering questions.
5. Judges are not expected to "judge" when they observe at a gym unless specifically requested ahead of time.
6. Provincial level Judges must observe a minimum of fifteen (15) hours of gymnastics practice over the period of one year. This must be done at the level which he/she is qualified, as outlined on chart below:
7. Each Judge must submit a Judging Observation Hours Form, signed by the competitive coach of the club he/she attended for observation, to the Men's Artistic Judging Chair (through the GO office) by August 31st. A copy of the Judging Observation Form is available at the Gymnastics Ontario website (<https://www.gymnasticsontario.ca/men/mag-judging-forms/>).
8. Judges who are also coaches working with gymnasts that are competing at the level that they are judging may petition to the Men's Judging Chairperson to have this requirement waived.

F. Maintenance and Upgrading

1. There are four (4) provincially certified levels of men's artistic Judges in Ontario: Provincial Levels 1, 2, 3 & 4.
2. To maintain or upgrade the certification level, and to be considered 'active', a Judge must:
 - Attend courses and clinics as outlined in this document with an attendance of 100%
 - Be a registered member in good standing at Gymnastics Ontario in the correct Judge's membership category for the season in which he/she Judges
 - The Men's Judging Chairperson will compile and present a list of all active Judges to the MAG Program Manager.



3. Progression through Levels to be a Gymnastics Ontario certified Judge he/ she must progress through each certification level with the only exceptions being:
 - A gymnast who has competed at the Senior HP level, is at least 18 years of age, and has successfully completed the Level 3 Judges Course, may be certified as a Level 3 Judge.
 - A Judge transferring from another province or country will be assigned to the applicable level after attending a clinic to familiarize himself/herself with the Gymnastics Ontario Men's Artistic Technical Rules and Regulations. The Judge may also be required to successfully complete the appropriate level judging course and exam.
4. **Level 1 Judging Requirements:**
 - **To achieve certification as Level 1 Judge, a candidate must:**
 - Be a minimum of fourteen (14) years of age
 - Be currently a registered member in good standing at Gymnastics Ontario
 - Successfully participate and attend 100% of an in-person or online course approved by Gymnastics Ontario or Gymnastics Canada
 - Pass the Judge exam with a minimum of 75%
 - Judge one (1) competition.
 - **A Level 1 Judge must know:**
 - The judging requirements for competitions including the definitions and explanations of the difficulty requirements and combination requirements pertaining to all provincial levels
 - Judging procedures and value deductions as defined in course & Men's Technical Rules & Regulations.
 - The general definition of "what is a move" and "what is not a move".
 - **A Level 1 Judge must have** in his/her possession:
 - A current copy of the GO Men's Artistic Technical Rules and Regulations.
 - **To maintain a Level 1 rating a Judge must:**
 - Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.



- Attend courses and maintenance clinics as directed by Judging Chair (not less than one (1) each year)
 - Judge at least two (2) Sessions during the year.
 - **To advancement from Level 1 to Level 2 a Judge must:**
 - Be in possession of a Level 1 Certificate for at least one (1) year
 - Judge at least one (1) year in Level 1
 - Complete fifteen (15) hours of gym observation
 - Judge at least four (4) sessions the year before moving to Level 2.
5. **Level 2 Judging Requirements**
- **To achieve certification as a Level 2 Judge, a candidate must:**
 - Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category
 - Successfully participate and attend 100% of an in-person or online course approved by Gymnastics Ontario
 - Pass the Judge exam with a minimum of 75%
 - **A Level 2 Judge must know:**
 - The judging requirements for competitions, including the definitions and explanations of the difficulty requirements and the combinational requirements pertaining to Optional routines
 - The general definition of "what is a move" and "what is not a move".
 - **A Level 2 Judge must have in his/her possession:**
 - A current copy of the GO Men's Artistic Technical Rules and Regulations.
 - **To maintain a Level 2 rating a Judge must:**
 - Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.
 - Attend courses, clinics and maintenance clinics as directed by the Judging Chair (not less than one/year)
 - Judge at least two (2) Sessions during the year
 - Complete fifteen (15) hours of gym observation
 - Obtain a minimum of 75% on a maintenance judging exam.
 - **To advance from Level 2 to Level 3 a Judge must:**



- Be in possession of a Level 2 Certificate for at least two (2) years
- Judge a minimum of six (6) sessions
- Be a member of the judging panel for each apparatus at least once as a Level 2 Judge
- Successfully complete Level 3 judging requirements
- Complete fifteen (15) hours of gym observation

6. Level 3 Judging Requirements

- **To achieve certification as a Level 3 Judge, a candidate must:**

- Be a minimum of eighteen (18) years of age
- Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.
- Successfully participate and attend 100% of an in-person or online course approved by Gymnastics Ontario
- Pass the Judge exam with a minimum of 75%

- **A Level 3 Judge must know:**

- The judging requirements for competitions, including the definitions and explanations of the difficulty requirements and combination requirements pertaining to all Optional routines
- Judging procedures and value deductions as defined in the course material, technical manuals and Compulsory booklets.

- **A Level 3 Judge must have in his/her possession:**

- A current copy of GO Men's Artistic Technical Rules and Regulations
- A current copy of the GCG Provincial Pathways and the GCG Elite Pathways documents.
- A current copy of the FIG Code of Points

- **To maintain a Level 3 rating a Judge must:**

- Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.
- Attend the Level 3 maintenance clinic (100% Presence)
- Judge at least two (2) meets during the year
- Complete fifteen (15) hours of gym observation



- Pass an examination every two (2) years with a minimum of 75% (based on written and practical exam).
- **To advance from Level 3 to Level 4 a Judge must:**
 - Judge two (2) years as a Level 3 Judge
 - Be recommended by the Men's Judging Sub-Committee
 - Progress through Level 1 to 3 of the judging structure
 - Judge satisfactorily in each level and obtain a recommendation from the Men's Judging Sub-Committee to proceed to the Level 4 course
 - Act as a Chief Judge on an Event at least three (3) times at lower levels.
 - Judge at least four (4) to six (6) sessions during the previous two (2) years
 - Complete fifteen (15) hours judging observation.

7. Level 4 Judging Requirements

- **To achieve certification as a Level 4 Judge, a candidate must:**
 - Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.
 - Successfully participate and attend 100% of an in-person or online course approved by Gymnastics Ontario
 - Pass the Judge exam with a minimum of 75% in all phases of the exam: written, practical and video.
- **A Level 4 Judge must know:**
 - FIG Code of Points
 - National and Provincial Technical Rules and Regulations.
- **A Level 4 Judge must have in his/her possession:**
 - A copy of the current FIG Code of Points
 - A current copy of the GO Men's Artistic Technical Rules and Regulations
 - A current copy of the GCG National Technical Rules and Regulations.
 - A metric tape measure and knowledge of the requirements for the apparatus heights and vaulting landing distances.



• **To maintain a Level 4 rating a Judge must:**

- Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.
- Attend a Level 4 maintenance clinic (attaining a minimum of 75% on the exam)
- Judge in all levels as required, but no less than four (4) to six (6) sessions per year
- Maintain a satisfactory performance record (including practical judging, attire and attitude)
- Complete fifteen (15) hours of gym observation.

• **To advance from Level 4 to National a Judge must:**

- Be recommended by the Judging Sub-Committee
- Judge at least three (3) years at Level 4
- Judge at least ten (10) sessions in the two (2) years previous to the recommendation.

8. **National Level Judging Requirements**

• **To achieve certification as a National Level Judge, a candidate must:**

- Be currently a registered member in good standing at Gymnastics Ontario in the provincial Judge membership category.
- Participate and attend the National Judges's course as required by Gymnastics Canada
- Pass the National Judges' course exam as required by Gymnastics Canada.

• **To advance from National Level to FIG a Judge must:**

- Be a national Level Judge
- Be recommended by the Judging Sub-Committee
- Judge at least two (2) provincial competition per season
- Act as an apparatus Head Judge or Competition Chair Judge
- Judge four (4) to six (6) National Events (i.e. Canadian Championships, Elite Canada, Eastern Canadian Championships, Western Canadian Championships and Technical Trials). Judges that are also coaches of National team



athletes who participated at World Championships, World Cup or World Challenge Cup may be exempted, but not excluded.

9. **FIG Level** Judging Requirements

• **To achieve certification as a Brevet Judge, a candidate must:**

- Be currently a registered member in good standing at Gymnastics Ontario in the national Judge membership category.
- Participate and attend the FIG Judge's course as required by FIG and Gymnastics Canada
- Pass the FIG Judge's course exam as required by FIG.

4. RESPONSIBILITIES AND DUTIES

A. Judging Coordinator

1. Create judging panels for all GO provincial and National / Elite stream qualifiers, Ontario Cups, Ontario Championships and any other competitions that MTC requests panels for.
2. Obtain all relevant information from the GO Program Manager (date, location, schedule, etc.).
3. Keep updated copies of all Judges' sign-up lists.
4. Make sure that the following information is on every panel:
 - Date of competition
 - Location of competition
 - Name and telephone number of host club and/or competition venue
 - Level of competition
 - Time of Judges' meeting
 - An "*" beside the name of all Judges that are eligible for and wish accommodation
 - A reminder to all Judges with an "*" beside their name that they need to call the host club if they do not need accommodation
 - A reminder to all Judges from the same city/area that they must car pool if they are claiming mileage (otherwise they will only be eligible for a reduced rate, not mileage - 20¢/km)
 - The name, level, city and telephone number of the Chairman of the Competition Jury
 - The name, judging level, city of residence and telephone number of two (2) Judges per event, (one (1) must be designated as the Event Head Judge)
 - Two (2) extra Judges should be slotted into two (2) of the six (6) events.
5. Send a draft copy of panels to the MTC Judging Chairperson at least five (5) weeks prior to the competition and make all changes as suggested by the Men's Judging Chairperson.
6. Submit the judging panels to the Men's Artistic Program Manager for distribution to all Judges (at least four (4) weeks prior to the competition).



7. Relay all relevant information regarding Judges to the Gymnastics Ontario Men's Artistic Program Manager so that an accurate Judges' database can be maintained.
8. Record judging assignments.
9. Compile judging records and send to Gymnastics Ontario.
10. Be familiar with the Technical Rules & Regulations, FIG Code of Points and all other relevant material.
11. Report problems or concerns immediately to the Gymnastics Ontario Men's Artistic Program Manager, the Men's Judging Chairperson.

B. Judging Chairperson

1. Approve panels.
2. Revise Judging Policy Manual.
3. Prepare updated list of Judges.
4. Send list to the Men's Artistic Program Manager at Gymnastics Ontario.

C. Meet Director

1. The host club will make all hotel arrangements. This includes block-booking the rooms at the hotel, submitting the Judges rooming list to the hotel, as well as arranging for hotel room payment. (The GO Men's Artistic Program Manager will send the Judges' rooming list to the Meet Director well prior to the date of the competition.)
2. All Meet Directors must refer to the FIG Code of Points, the GCC & GO Men's Artistic Technical Rules & Regulations, the GO Meet Directors' Manual, the GO Safety Guidelines, the GO Men's Artistic Judging Policies, as well as to this manual, prior to hosting a competition.

D. Chairman of the Competition Jury (CCJ)

1. He/she must be familiar with the Provincial Men's Artistic Technical Rules and Regulations as well as the National and FIG Technical Rules and Regulations.
2. Arrive at the competition site at least fifteen (15) minutes prior to the start of Judges' meeting. Get acquainted with the Meet Director.

3. Check attendance of arriving Judges.
4. Coordinate completion of honorarium and mileage sheets and ensure that Judges are reimbursed according to the guidelines.
5. Check competition site and ensure that the equipment is of acceptable standard and heights.
6. Check to ensure that all score sheets, judge's slips and all supplementary equipment is in place.
7. Preside over Judges' meeting, giving general direction and information regarding level of competition. Review requirements and pass on any updated information regarding technical rules and changes.
8. If necessary, make appropriate changes to the panels.
9. Oversee the smooth, efficient and safe running of the competition. Coordinate rotation changes with announcer. Assist the host club with any technical difficulties (e.g. scoring).
10. Be an active participant in all discussions regarding protests. Communicate results of a protest directly to the coach.
11. Coordinate a coaches/Judges meeting following each flight, to discuss clarifications, concerns and to answer questions.
12. Send the Chairman of the Competition Jury's post-meet report to the Men's Artistic Program Manager (which will be copied to the Judging Chairperson), if one is necessary.
13. Send actual/revised panels to the Men's Artistic Program Manager at Gymnastics Ontario and to the Judging Coordinator.

E. Chair of the Apparatus Jury (CAJ)

1. As per the FIG Code of Points, he/she must be familiar with the Provincial Men's Artistic Technical Rules and Regulations as well as the National Technical Rules and Regulations.
2. Review level requirements and expectations with the panel regarding composition and difficulty at the pre-meet Judges' meeting.
3. Check with the Chairman of the Competition Jury to be sure that all equipment (i.e. stopwatches, timers, scorers, score sheets, assistants) is ready prior to the start of the competition.
4. Call a conference of the panel Judges in the event of too wide a range of scores.



5. Check and sign the score sheet following the conclusion of each rotation.
6. Aid the Chairman of the Competition Jury in assuring the smooth running of the competition.

5. GUIDELINES FOR SETTING PANELS

1. Know all policies regarding travel, accommodation, meals, honoraria, etc. found in the Men's Artistic Technical Rules and Regulations.
2. Balance experienced and new Judges.
3. Look at judging requirements for each Judge and try to ensure that they are fulfilled.
4. Keep the Chairman of the Competition Jury (CCJ) and the Apparatus Head Judges for each Ontario Cup panel, for National / Elite qualifier panels and Ontario Championships panels, the same whenever possible.
5. The Event Head Judge will be the highest level Judge on the panel except in cases where a lower level Judge needs to assume the position to meet his/her judging requirements. This needs to be communicated to the higher-level Judge so there is no confusion on why an exception is being made.
6. National and FIG Judges should Judge the same apparatus at Ontario Cups and Ontario Championships as the event they have been assigned at Elite Canada or Canadian Championships, whenever possible.
7. Keep a record of any problems or concerns that should be addressed by the Men's Artistic Program Manager, the Men's Judging Chairperson and/or the Men's Technical Committee.
8. Encourage Judges to interact socially with coaches and volunteers.
9. Reinforce the need for Judges to honour the judging commitments they have made. And make it very clear that they must honour his or her commitment that they have made by contacting the Judge Coordinator if they are unable to attend their duty.
10. Encourage Judges to car-pool whenever possible and remind Judges that they will receive a higher if they car pool when traveling long distances.
11. Ask Judges who are entitled accommodation but do not need it, to inform the host club (Meet Director) as early as possible.
12. Remind Judges who have dual roles at a competition that they must judge a minimum number of sessions order to be eligible for accommodation and mileage reimbursement as described in the section 2 in this document.
13. Whenever possible, pass on positive feedback to Judges, to help reinforce the fact that their commitment is appreciated and respected.