

Gymnastics Ontario is looking for a host for the 2023 Ontario Gymnaestrada.

### **INSTRUCTIONS - FOR CLUB APPLICANT**

- 1) Club applying must be in good standing with Gymnastics Ontario
- 2) Only **FULLY** completed applications will be considered or processed
- 3) All interested clubs are to return the completed **Bid to Host** document for the **Ontario Gymnaestrada** no later than **September 15, 2022**.

Any changes must be submitted to and approved by the Gymnastics for All Program Manager.

**Completed** applications will be considered on a first come, first served basis.

Application Check List:

- Bid to Host document with all completed information – **MUST BE TYPED**, hand written document will not be accepted
- Signature (actual, not font/type/text)
- Draft Floor plan (pictures are encouraged)
- Draft Event Directive (Call to Meet)
- Written confirmation of availability from venue

Bid to Host applications must be submitted electronically to the GFA Program Manager at  
[gfa@gymnasticsontario.ca](mailto:gfa@gymnasticsontario.ca)

## Section A: Host Club

HOST CLUB INFORMATION	
CLUB NAME	
CLUB ADDRESS	
CLUB PHONE	
EVENT DIRECTOR (S)	
CONTACT EMAIL	
VENUE INFORMATION (if different from the club information above)	
NAME OF VENUE	
ADDRESS	
CITY	
POSTAL CODE	
PHONE	
EMAIL	

## Section B: Event Information

2023 Ontario Gymnaestrada

Projected Date: May 20-21, 2023

## Section C: Facility

FLOOR PLAN	
All applications <b>must</b> attach a proposed floor plan. The plan must include all dimensions to scale and <b>may not be hand drawn.</b>	
<b>A written confirmation of venue availability must be included with this application to be considered.</b>	
We plan to host in our own facility	Yes or No
We plan to rent a facility	Yes or No
Square footage of facility	
Ceiling height before obstructions (lights, beams, etc.)	
Note any unique characteristics of the gym (i.e. close to wall)	
Overall capacity based on Ontario Fire Code	
Number of Fire Exits	
EXTERNAL AREAS	
Number of parking spaces	
Number of spectator seats	
Type of spectator seating (bleachers or chairs)	
Number of washrooms for women	
Number of washrooms for men	
Number of washrooms for athletes/coaches (if different from above)	
Number of change rooms for females	
Number of change rooms for males	
ADDITIONAL AREAS THAT MUST BE AVAILABLE (YES/NO)	
Please indicate location on floor plan	
Athlete/coach registration area	

Spectator admission area	
Food concession area	
Vendor area	
First Aid area	

### Section D: Organizing Committee

ORGANIZING COMMITTEE INFORMATION	
Event Director	
Alternate phone number?	
Has the <b>Event Director</b> attended the GO Meet Director's Course?	Yes or No, if Yes when?
Number of years/events as an Event Director:	
Additional Organizing Committee Members:	

ORGANIZING COMMITTEE EXPERIENCE				
Name	Event	Date of Event	Level of Event	Role

### Section E: Medical

An individual with a minimum First Aid Certification is required to be present at the event. A First Aid area is required for ice and a first aid kit.

We will have an individual with a minimum of First Aid Certification present throughout the entire event (check box)

### Section F: Equipment

EQUIPMENT INFORMATION	
Will you be using your own equipment or renting?	
Who is the equipment manufacturer? Note: Equipment manufacturer needs to be listed on the Call to Meet	
Please indicate any equipment anomalies	

EQUIPMENT LIST		
Equipment required for Ontario Gymnaestrada	Amount Required	Make/Type/Details
Artistic Floor top – 7 pieces of roll mats (14m x 2m)	1	
Warm-Up Area (Indicate Size)	1	
Springboards (range from soft to hard)	3	
Mini trampoline	1	

Foam trapezoids or boxes	4	
Landing mats 3mx2mx20cm	4	
Assortment of Landing mats 5cm, 10cm, 20cm	2 each	
<b>MUSIC</b>		
Type of sound system		
Has the sound system been used at a previous competition?		
Is there a back-up system available?		
What options are you offering for playing music? (CD, mp3, USB key, email, etc.)		
Is this system compatible for mp3 players and usb keys?		
<b>ADDITIONAL EQUIPMENT</b>		
<b>Additional equipment available at Event</b>	<b>Make/Type/Details</b>	

## Section G: Signature

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**Actual signature or electronic signature (not font) is required for all applications:**

**Signature of Organizing Committee Chair/Event Director:** \_\_\_\_\_

**In submitting and signing this request for participant sanction, the club/affiliation's individual or group sanctioned agrees to abide by the rules and regulations of Gymnastics Ontario, Gymnastics Canada and FIG. The club/affiliated individual or group also stands by the information in this document as to being true and correct.**

**The following are attached:**

- Floor plan
- Draft Event Directive
- Written confirmation of venue date availability

**For G.O. Office Use:**

Date Received:		
Invitational Sanction Request Status:		
GO Program Manager Signature :		Date:
GO Events Manager Signature :		Date: