

## **AUTHORIZATION TO TRAVEL OUTSIDE OF CANADA FOR NON-NATIONAL TEAM EVENTS/ACTIVITIES**

2950 Keele Street, Suite # 202  
Toronto, Ontario, M3M 2H2  
647-598-8843  
gymnasticsontario.ca  
HST # 12212 5131 RT0001

**Gymnastics Ontario clubs must receive authorization to travel outside of Canada for non-national team events and activities. All events and activities must have USAG, a National Sport Organization (NSO), or FIG sanctioning. Clubs must complete this form and return it to the appropriate Gymnastics Ontario Program Manager.**

### **Under Review:**

**For events or activities that require Invitational FIG sanctioning, the Gymnastics Ontario Program Manager will review the form and then forward to Gymnastics Canada for approval.**

**As of July 1, 2024, please note that events requiring FIG sanctioning will only be approved for the following members:**

- **MAG and TG Events – National Team athletes only**
- **WAG Events – National Team and Espoir athletes only**
- **RG Events – High Performance Pool athletes only**

### **INSTRUCTIONS – CLUBS**

1. An Authorization form must be submitted for **ALL ACTIVITIES** that will occur outside of Canada.
  - a. Activities include, but are not limited to, competitions, training camps, clinics, courses, etc.
  - b. One form per activity must be received.
2. To apply for Authorization, the event or activity must meet the following minimum requirements:
  - a. All participants must be in good standing with GO, GymCan and FIG.
  - b. All athletes must meet the minimum competitive age, set in the GO technical rules, for the discipline the athlete is traveling to compete in
  - c. The event must be sanctioned by USAG, a NSO, or FIG.
  - d. The club of the participating athletes must have in place policies for their coaches or travelling officials that relate to professional conduct while travelling with athletes and are in line with the Coaching Association of Canada Responsible Coaching [Rule of Two](#).
  - e. A minimum 1 coach must be named on this form if an athlete is listed. If the athlete is being coached at an event by a coach from another club, a letter to this effect must be attached to this application and signed by both clubs. Under no circumstances will a minor aged athlete be given authorization to travel without an adult. Under no circumstances will athletes be authorized to travel out of country without a coach.
  - f. Coaches, Judges and Manager (Manager minimum 25 years old) must have completed the Safe Sport and Respect in Sport trainings as well as have a valid Completed Canada-wide Police Check, as attested by Club Management.
  - g. Coaches must be of legal age (minimum 18) and must hold a minimum NCCP Level 2 certification or be Comp 1 trained when coaching Provincial Stream Athletes and Level 3 technical or Comp 2 trained when coaching National Stream Athletes or Provincial Level 4 TG athletes.
  - h. Judges must be of legal (minimum 18) age and include their category level.
3. For US based events/activities, the event/activity in question must appear on the USAG approved events/activities list that can be found on the [USAG website](#).
  - a. Clubs must register for USAG foreign membership and provide the confirmation email once the membership has been processed. This must be received by Gymnastics Ontario a minimum of 15 days prior to the event.

### **Under Review:**

4. For FIG sanctioned events requiring valid FIG Licenses, all athletes must have confirmed they have a FIG License active throughout the event, or submitted an application or renewal
5. If a request is for more than 10 participants, you must attach an additional list of participants with the Authorization form.

An incomplete form will not be processed until all information is received. Any sanction approval for a USAG event without the USAG Foreign Membership confirmation email is provisional until the confirmation email is provided. It is the responsibility of the applicant to ensure all information is complete.

Gymnastics Ontario must have received the complete and signed Authorization to Travel Form a **minimum of 45 days** from the first day of the event/activity.

The completed signed form must be **sent by e-mail** to the discipline Program Manager.

**A club and/or group participating in an international activity without Gymnastics Ontario's approval or without respective procedure, will be fined \$250 for the first offence. Clubs will be fined \$500 for every additional non-compliance activities thereafter and risk receiving a not in good standing status with Gymnastics Ontario.**

# AUTHORIZATION FORM



2950 Keele Street, Suite # 202  
 Toronto, Ontario, M3M 2H2  
 647-344-5106  
 gymnasticsontario.ca  
 HST # 12212 5131 RT0001

## 1. Discipline

- |                                                |                                                      |
|------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Aerobic Gymnastics    | <input type="checkbox"/> Women's Artistic Gymnastics |
| <input type="checkbox"/> Acrobatic Gymnastics  | <input type="checkbox"/> Men's Artistic Gymnastics   |
| <input type="checkbox"/> Gymnastics for all    | <input type="checkbox"/> Rhythmic Gymnastics         |
| <input type="checkbox"/> Trampoline Gymnastics |                                                      |

## 2. Applicant's General Information

Name of Club/Affiliation		Contact Person	
Address			
City	Province	Postal Code	
Telephone		Email	

## 3. Event/Activity Information

Event Name		
City	Country	Date
Host Federation		Event Dates
Intended date of departure (dd/mm/yyyy)		Intended date of return (dd/mm/yyyy)



**ACKNOWLEDGEMENTS**

It is the responsibility of each club to ensure knowledge of the rules and regulations applicable to the event/activity they are attending and to provide all necessary documentation to the organizing committee.

By signing this form, the club attests that all coaches, judges, and managers named on this form have completed the Respect in Sport and Safe Sport trainings as well as hold a valid Canada-wide Police Check. The club further attests that it has in place specific policies, including the Rule of Two, relating to the conduct of coaches, managers and/or parents travelling to events or activities while accompanying athletes.

Gymnastics Ontario authorization to travel and participate to an event and/or activity outside of Canada does not provide Gymnastics Ontario sport accident insurance coverage . Gymnastics Ontario liability will respond in the case of an incident/accident. While the liability coverage extends to outside of Canada, an accident policy does not.

Those traveling outside of Canada must purchase travel medical coverage that does not have a sport exclusion. In making this request to travel, the club and all participants agree to abide by the rules and regulations of Gymnastics Ontario, Gymnastics Canada, and FIG.

**Signature:** \_\_\_\_\_  
**Club signing authority**

**FOR OFFICE USE ONLY**

Date Received	Request Status
Notes	
Program Director Approval:	Date